

## MEMORANDUM OF COOPERATION

between

**1. Primary school** " \_\_\_\_\_ " **represented by** \_\_\_\_\_ ,  
director, based on street. " \_\_\_\_\_ " (in further text the school).

and

**2. Municipality** \_\_\_\_\_ **represented by** \_\_\_\_\_ ,  
mayor, based on street, \_\_\_\_\_ " (in the further text, Municipality).

### **I. Introduction**

The project "Green Schools cleaner environment, healthier life" is executed from September 2013 (18 months) in 16 primary schools of Macedonia and Albania (eight primary schools in the Republic of Macedonia and eight primary schools in the Republic of Albania) and is part of cross-border cooperation between Macedonia and Albania. The project involves education to improve the situation in primary schools of Macedonia and Albania, through teacher training and development of small environmental projects in order to increase their knowledge and practical skills for dealing with problems of ecological character. The project focuses on three environmental issues: water, waste and energy savings. The project is funded by the European Union, Republic of Macedonia office and the European Union's office in Albania. Implementer of the project in the Republic of Macedonia is a society for education, communication and consulting OXO. The successful implementation of this project provides concrete and measurable results for primary schools as well as for local and cross-border region.

### **II . Object**

The establishment and development of cooperation between the primary schools and the Association for education, communication and consulting OXO in the project "Green schools, a cleaner environment, healthier live" (in the further text Project) .

### **III. Cooperation**

#### **The municipality will carry out the following activities:**

- Will approve and support the implementation of projects in selected primary schools.
- Will select one or more employees as members of municipal eco-board in selected primary schools in the municipality.

- Will provide support to the selected primary schools in the municipality, when applying for small grants, participation in national and international projects, competitions and events.
- Will strive for the selected primary schools participating in the project to adopt environmental protection and environmental education as one of the core values in its development and management.
- Will help in realization of the eco-activities and implementation of the methodology from the project.
- Will link and help in cooperation between the selected primary schools in the municipality with representatives from the local business sector to deliver specific environmental projects and actions.
- Will carry out promotion of selected primary schools in the municipality, on local media and the wider community for the implementation of specific environmental projects, actions and outcomes of the project.
- Will strive to extend the cooperation with other institutions of the municipality for the successful realization of the project.

**The selected Elementary school, as implementer of the project will implement the following activities:**

- Will nominate a person (teacher) from the school who will be the coordinator of this project. The Coordinator will be the contact person between the school and OXO.
- Teacher- Project Coordinator at the school will participate in training that will be delivered by OXO.
- The school will successfully established and implemented the methodology and steps of this project.
- Teacher coordinator will continuously organize meetings of the eco-board and send report of meetings to OXO.
- Teacher coordinator will regularly sends report for the ongoing activities of the projects.
- Teacher-Project Coordinator will encourage students, teachers and school employees to adopt environmental protection and environmental education as one of the core values in its development and management.
- The teacher coordinator of the project, along with the school principal, will perform promoting selected primary schools in the municipality before the local media and the wider community for the implementation of specific environmental projects and actions, and outcomes of the project.
- The school will took part in the contest for awarding, that will be established by OXO.

- The school will carry out a campaign of one of the three environmental topics that will work on the project. For the activities and results of the campaign will send a report (in accordance with the deadline given by OXO).
- The school will implement the approved proposal (according to the date proposed by OXO).
- The School (according to the date proposed by OXO) will send a final report on the implementation of the approved project.
- The teacher coordinator, principal and others school responsible will strive to expand cooperation with other institutions of the municipality for the successful realization of the project.

This Memorandum of Cooperation establishes the foundations for the successful implementation of the project and further cooperation among its signatories.

This Memorandum is made in four identical copies, two for each side.

Name of director

Name of the mayor

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P.S. " \_\_\_\_\_ "

Date:

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